



Dorchester Primary School  
Dorchester Road  
Worcester Park  
Surrey  
KT4 8PG

Email:- [dorchesteroffice@suttonlea.org](mailto:dorchesteroffice@suttonlea.org)  
Web:- [www.dorchesterprimary.com](http://www.dorchesterprimary.com)  
Tel: 020 8330 1144  
Fax: 020 8337 0473

Headteacher:- Mrs L. Austin. MA Bed (Hons), Dip Ed, Dip Man.

28<sup>th</sup> February 2011

Dear Parents/ Carers,

## **Pupil Annual Review Thursday 10<sup>th</sup> March 2011**

This consultation will be an opportunity for you to discuss how your child is progressing and to set their targets for the rest of the academic year.

We like to involve the children in the consultation as part of the Parent Partnership. It will be about ten minutes with the teacher per child.

Each class will have a board of appointment times outside the main doors under the covered area from **Friday 4<sup>th</sup> March 2011**.

**The appointments will be from 1.30 p.m. to 7.00 p.m.** We would be grateful if those parents who do not work made their appointments in the afternoon. **Amethyst and Red Class appointments will start at 4.00 until 7.00 and the staff will be available for those two classes on Friday morning between 8 and 10 a.m. The school will be closed for a training day for all other children on Friday 11<sup>th</sup> March 2011.**

Key Stage 1 and 2 teachers will be in the hall. The nursery will be closed. Miss Lawson and Ms Goldsack will be in the nursery to have their meetings with the pupils.

**All the pupils need to be picked up from their usual pick up place at 1.00 p.m.** We would like parents to book a time from 1.30 onwards. Once you have seen your child's teacher you can take your child home again. If you have more than one child it would be sensible to book the times about 15 minutes apart.

By Wednesday 9<sup>th</sup> March you will have received a marked piece of writing for you to look at with your child before your consultation with the teacher. Please bring this with you to the meeting.

If you do not come to the school in the mornings or evenings please email or send a note of a preferred time with your child to the class teacher or phone the office who can give you an appointment time.

Thank you for supporting your child at Dorchester Primary School. Ofsted recognised we have a great partnership.

With kind regards, Louise Austin Head teacher

