



Dorchester Primary School
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Headteacher:- Mrs L. Austin. MA Bed (Hons), Dip Ed, Dip Man.

6th September 2010

Dear **P**arents and **C**arers,

During the week beginning 13th September and 20th September 2010, I have been selected to attend Jury Service, therefore will not be available to teach Blue **C**lass. As I am sure you will appreciate, this is a situation that is out of my control, however, I hope that my absence will not cause too much disruption.

Mrs. Damestani, **D**eputy **H**ead **t**eacher, will be teaching the class whilst I am away and I will keep in regular contact with her throughout the duration of my service.

If you have any concerns please do not hesitate to contact me **or Mrs. Austin.**

With kind regards

Mrs Watson

Class teacher